



SelectAccountSM

FOR MINNESOTA SERVICE COOPERATIVE PARTICIPANTS WITH A VEBA ACCOUNT

Understanding your VEBA investment options

You have the power to manage your health care needs and your money. That power comes in the form of your Minnesota Service Cooperatives VEBA account and your health plan from Blue Cross and Blue Shield of Minnesota. But did you know that you now have the resources and opportunity to make your medical savings work even harder?



Introducing the new VEBA Basic Investment Account

Your VEBA account has been upgraded to give you more investment opportunities and more flexibility in how you manage your VEBA dollars. The VEBA investment program is brought to you by your participating Minnesota Service Cooperatives and SelectAccountSM, the company that administers your VEBA account and reimbursement claims.

Your new-and-improved VEBA investment program lets you decide:

- When to invest
- How much to invest
- In what funds to invest

And, if you decide not to invest your VEBA dollars, you'll be happy to know that you can leave the money in your VEBA account and earn interest on the unused balance.

How your VEBA Basic Investment Account works

The money that your employer allocates to your VEBA account is known as your VEBA Base Balance. This is where your reimbursements come from when you have a health care claim. If your VEBA Base Balance exceeds \$1,000, you have the opportunity to open a VEBA Basic Investment Account, which gives you access to more than 15 best-in-class mutual funds, which were selected by Devenir Investment Advisors LLC, a registered investment advisor that works with SelectAccount and the Service Cooperatives to bring you the new VEBA investment program.

Once you open your Basic Investment Account, you decide how much you want to invest and what funds to include in your investment portfolio. You can make a one-time transfer from your Base Balance to your Basic Investment Account, or you can set up recurring transfers to ensure that your Basic Investment Account balance continues to grow.

VEBA account options based on balance

You can open your Basic Investment Account anytime after your Base Balance reaches \$1,000. You can begin investing right away, or you can maintain a higher Base Balance (for instance, you may want to maintain a Base Balance of \$2,000 to cover health care expenses) and invest at a later date.

Neither SelectAccount, the Service Cooperatives, your employer or Devenir will offer advice on the sale or purchase of mutual funds. Devenir has selected a range of mutual funds for you to consider, however, you're responsible for all investment decisions. Investing in mutual funds can result in a loss of capital.

VEBA Base Account

VEBA Basic investment option

\$0

\$1,000



A key to managing your VEBA Basic Investment Account is the VEBA investment web site.

To get the full benefit of this resource, you first have to register with the SelectAccount site. The SelectAccount site is the gateway to your VEBA investment web site. This will take a matter of minutes.

- Visit www.selectaccount.com
- Select the register button on the right side of the screen
- Complete the onscreen directions to register

Now you can enjoy the wealth of tools and information at your fingertips.

Your VEBA investment web site

The SelectAccount site is the gateway to your VEBA investment web site. The following sections of the investment site give you access to important tools and information about your VEBA Basic Investment Account.

Web site section	What you'll find
Participant summary	Summary of your name, address, Social Security number and general account information
Investment summary	Summary of your investment balances by fund, current portfolio percentage of investment and future investment elections
Investment performance	Historical performance data on each of the funds available in the platform by viewing the Morningstar report
Pending activity	Any pending buy or sell orders for your account
Transaction history	Your past transaction history by date range

Cool web tools

In addition to viewing information about your Basic Investment Account, the VEBA investment web site offers a more convenient way to manage your money by allowing you to make the following online transactions:

- **Transfer money from your VEBA Base Balance to your basic Investment Account**
- **Make your initial investment contribution — or fund purchase**

Quick tips: Allocate your investment dollars

1. From your investment account home page, select the “Current Asset Alignments” link
2. Select your investment percentage elections
3. Print this page as your confirmation

Once you're in the site, you'll see a welcome screen that looks like this:



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Activate your VEBA Basic Investment Account

Activating your Basic Investment Account is easy, and SelectAccount will be there to help if needed. Once your VEBA Base Balance reaches \$1,000, any amount over the \$1,000 balance can be transferred to your VEBA Basic Investment Account. Here's what you need to do:

1. Visit www.selectaccount.com, select the "VEBA" link and log in to your VEBA account
2. Choose the "Manage My Account" link. Follow the instructions that are provided.
3. Complete the VEBA Account Self-Directed Basic Investment Account Activation Form. You can find this form on the SelectAccount web site under "Forms and Materials" or you can call SelectAccount customer service at (651) 662-5065 in the Twin Cities metro area or toll free 1-800-859-2144 from 7 a.m. to 7 p.m., Monday through Friday.
4. Once you submit this form (either online or in the mail; you choose), your transfer will be processed and you'll then have access to the VEBA investment account web site for future investment elections. On average, it takes three business days to process your activation form and initial transfer request.

Cool web tools *(continued)*

- **Set up future investment contributions or elections**
Quick tips: Set up recurring investments
 1. Select the "Future Investment Elections" link
 2. Indicate your desired contribution percentages for future contributions
 3. Print this page as your confirmation
- **Change your elections at any time, including buying and selling additional shares**
Quick tips: Change your elections
 1. Select the "Current Asset Realignment" or "Transfer Investments" links
 2. Follow the on-screen directions
 3. Print this page as your confirmation

Questions & answers about your Basic Investment Account

Before you begin using your new VEBA investment options, we suggest you take a few minutes to review some of the more common questions received from account holders.

More online tools

- View the mutual fund options available
- Buy and sell mutual funds
- Change investment elections
- View Morningstar reports
- View a fund's prospectus
- View and print online statements, confirmations, and prospectuses
- Customize your statements and choose to receive electronic statements versus paper statements
- View your personal investment performance
- Move money from your VEBA Basic Investment Account back to your VEBA Base Balance*
- Transfer money between mutual fund holdings by dollar amount or percentage (look for the "Transfer investments" link). Fees may apply.
- Manage your personal profile, including changing your user ID and PIN

**When you transfer funds back to your VEBA Base Balance, your investments will be automatically liquidated according to the percentages of your current asset alignments. On the settlement date, your dollars will be sent electronically to your VEBA Base Balance.*

1. What investment options are available?

The VEBA investment platform gives you the ability to invest your unused VEBA dollars. Once the Base Balance in your VEBA account exceeds \$1,000, you may direct any unused dollars above \$1,000 into a VEBA Basic Investment Account. This gives you access to 15 best-in-class mutual funds that are selected by Devenir Investment Advisors LLC, a registered investment advisor, and made available by SelectAccount.

2. Do I have to invest my VEBA dollars? I'm not sure if investing is right for me.

Your VEBA investment options are just that — options. It's up to you whether you invest, when you invest, and how much you invest. There is an inherent risk with investing. If you're not comfortable assuming this risk, you'll be happy to know that you can leave your money in your VEBA Base Balance where it will earn interest.

3. Is there a minimum investment amount required to open a Basic Investment Account?

No, you can invest as much or as little as you'd like; however, you must maintain a minimum of \$1,000 in your VEBA Base Balance in order to direct money to your VEBA Basic Investment Account. If your Base Balance drops below \$1,000, you'll need to replenish that balance before you can direct additional dollars towards your Basic Investment Account.

4. How often can I make changes to my VEBA Basic Investment Account?

You can make changes to your VEBA investment account as often as you'd like, but keep in mind that some funds do charge short-term redemption fees to prevent market-timing practices. Please read the fund's prospectus prior to making any changes to your account holdings.

5. If I quit my job, what happens to my VEBA Basic Investment Account and my VEBA Base Balance?

The money in your VEBA Base Balance and your VEBA Basic Investment Account is yours to keep, even if you change jobs or retire. You can continue to use this money to pay for eligible health care expenses, and you can also continue to invest your VEBA dollars, as long as your Base Balance exceeds \$1,000. However, your employer can no longer contribute to your VEBA Base Balance after your employment has ended.

6. How often is my VEBA Basic Investment Account balance and activity updated?

Your VEBA Basic Investment Account is updated each evening that the New York Stock Exchange is open for business.

7. I currently own shares of a fund that's listed in the VEBA Basic Investment Account program. Will the shares I purchase in my VEBA Investment Account apply to any breakpoints or rights of accumulation (ROA)?

Since the shares purchased in the VEBA Basic Investment Account are traded without a load, they typically would not qualify for breakpoints or ROA; however we recommend you contact the fund company directly for additional guidance.

8. What fees apply to the VEBA Basic Investment Account?

There are fees that apply to the investment accounts, but depending on the plan design chosen by your employer, your employer may pay these fees or pass them on to you. These fees are in addition to administrative fees for the VEBA account. Check with our employer or refer to your plan details to determine if you'll be responsible for the following fees:

\$1.50 VEBA Basic Investment Account fee (monthly)

- Your employer may choose to pay the monthly participant fee and/or the investment account fee on your behalf.
- In addition to these fees, short-term redemption fees may apply for fund units that are sold within the timeframe listed in the fund's prospectus. Please refer to a particular fund's prospectus to determine if redemption fees apply.

9. What funds are available to me?

For a current list of available investment opportunities, visit www.selectaccount.com, select the "VEBA" link and sign into your VEBA account. Then, choose the "Investment Options" link. You'll find a list of funds on the investment options home page. Right above the list of funds is a paragraph that ends with the word "here." By clicking on "here" you are directed to a worksheet that includes fund expense ratios, historical performance data and links to the fund's prospectus and Morningstar report.

10. I moved dollars from my VEBA Base Balance and my account shows that it has been transferred, but I don't see the dollars in my VEBA Basic Investment Account?

It can take anywhere from a few days to a week for transfers to appear in your investment account, because there is a two-day settlement period after the funds are purchased.

Questions? We can help.

SelectAccount is your dedicated resource for questions about your VEBA account and your VEBA investment options. Just call (651) 662-5065 in the Twin Cities metro area or toll free at 1-800-859-2144 from 7 a.m. to 7 p.m., Monday through Friday. You can either talk with a SelectAccount representative or use our automated telephone system to get information about your accounts. You can also find a wealth of information and resources through the SelectAccount VEBA web site at www.selectaccount.com (choose the "VEBA" link).

Earn interest on your VEBA account

Even if you don't invest your VEBA dollars, you can still earn interest on your unused account balance. Visit www.selectaccount.com for the most current crediting rates.

The account crediting rate is subject to change without notice.

11. If a new fund is added to the core group of mutual funds within the same asset class can I invest in both funds?

Yes. You may invest in one or all of the funds available in the VEBA Basic Investment Account. The VEBA investment platform gives you the flexibility to mix and match your investments to meet your needs, interests and financial situation.

12. How often should I re-evaluate or change my asset allocation in my SelectAccount VEBA Investment Account?

Life is full of changes. And every time you experience a major life change that affects your finances, you should evaluate your asset allocation to make sure that you're staying in touch with your investment objectives, risk tolerance, asset allocation and overall investment expectations.

13. How do I change my address on the VEBA Basic Investment Account?

Your SelectAccount customer service team can collect and process your change of address. Simply call customer service at (651) 662-5065 in the Twin Cities metro area or toll free at 1-800-859-2144 from 7 a.m. to 7 p.m., Monday through Friday.

14. What is my user ID and password for the VEBA investment account web site?

Once you've logged into the SelectAccount VEBA web site at www.selectaccount.com, you can access the VEBA investment web site using your Social Security number as your user ID and the last 4 digits of your Social Security number as your password. When you've entered the investment site you have the ability to change both your user ID and password through the respective links on the web site.

15. What if I can't remember my password and get locked out of the web site?

If you forget your log in information, just call SelectAccount customer service and one of the representatives can reset your user ID and password. This will happen if you enter the wrong login and password three times in a row when accessing www.selectaccount.com.

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providing account administration services

Blue Cross and Blue Shield of Minnesota is an independent licensee
of the Blue Cross and Blue Shield Association